

UNITARIAN SOCIETY OF NEW HAVEN  
MINUTES OF THE FALL CONGREGATIONAL MEETING  
December 2, 2018

Approved June 2, 2019

Attendance: 44

Quorum requires 36 members.

P. Myers called the meeting to order at 12:05pm. K. Garner and A. Bosch served as vote counters. A quorum was in attendance. An announcement was made by B. Congdon that The Protecting Your Family training will take place in the sanctuary after the congregational meeting.

M. Lloyd Joiner read an invocation which was followed by B. Marie-Daly reading an abbreviated version of the Permanent Committee on Right Relations' covenant.

P. Myers review the steps in the approval process for the Kitchen Promise. A Summary of Key decision points is included at the end of the minutes.

**MOTION by J. Watson**, The Unitarian Society of New Haven approves the project titled "Kitchen Promise" for renovation of the USNH kitchen and pantry areas, utilizing funds in the USNH Kitchen Project restricted Fund, and, if needed, other funds as approved by the Board, with a total financial limit of \$125,000.,

**SECONDED by G. Seaman;**

**PASSED** unanimously, with 72 in favor, 0 opposed, and 0 abstentions.

C. Cheney called this project a miracle. So far, \$94,000 in individual contributions have been received. Additional contributions are expected. The "Kitchen Shower" on January 13 will be the culmination of fundraising.

L. Smith noted that the Humanists Association is making a contribution to the project thank USNH for their use of the kitchen.

**Motion to Adjourn**

**MOTION by B. Marie-Daly**, to adjourn the meeting. **SECONDED by D. Pascal;**  
**PASSED** unanimously.

The Meeting adjourned at 12:14 pm.

Submitted by Pamela Miller – Clerk

Attachment:

Summary of key decision points in Kitchen Promise Project approval process

**Summary of key decision points in Kitchen Promise Project approval process:**

- 9/15/18 At the fall Board retreat, the following motion was approved:  
*The Board gives approval for the kitchen project to move forward with an upper financial limit of \$125,000 dependent upon a financial feasibility report acceptable to the Board and congregational approval.*
- 11/20/18 Statement from David Stagg for the Management Team:  
*Since the public phase of fundraising for the Kitchen Project hasn't happened yet, we might assume that only \$5,000 is raised. With \$85,000 already raised the gap to the \$125,000 total will then be \$35,000. Sources to fill that gap mentioned by Carol are additional donations, application for grant funding and taking a loan already offered by a member of the congregation. Other possible sources include using our gifts and donations fund, using one or more of our temporary restricted funds and using our unrestricted cash. Although we do not have a specific plan, at this time it appears that the Kitchen Project is financially feasible.*  
  
*That said, we expect that when the actual costs of the project are known, the management Team, with advice from the Finance Committee will formulate a plan to fill any remaining gap in funding. That plan will be presented to the Board for approval in due course.*
- 11/21/18 Statement from Greg Berg for the Finance Committee:  
*I agree with the plan described by David*
- 11/27/18 The following motion was approved by the Board of Trustees re financial feasibility report:  
  
*Motion:*  
  
*The USNH Board of Trustees is satisfied with the Management Team's financial feasibility report for the Kitchen Project and gives its approval to proceed with the project pending congregational approval.*