**USNH** STANDARD OPERATING PROCEDURE Procedure No.: SOP-0012
Title: Policy on Alcoholic Beverages For revision history see end of document

## 1.0 PURPOSE

To provide policies and procedures relative to the provision and limited use of alcohol on USNH premises.

## 2.0 POLICY STATEMENT

The Unitarian Society of New Haven (USNH), its board and officers are not in the business of manufacturing, distributing, selling, serving or furnishing alcoholic beverages.

Alcohol may be used at appropriate USNH-sponsored and non-USNH (rental) events, in moderation, and in accordance with this SOP. Event organizers are expected to ensure that these procedures are followed.

## 3.0 REQUIREMENTS

- **3.1 Underage Drinking**, as defined by Connecticut Law, is prohibited and must be strictly avoided. Alcohol shall be served by, served to, and consumed by adults only, and adults must continuously supervise provision and serving of alcohol during the event.
- **3.2 CYRE**. NO alcohol may be served at events sponsored by the Children and Youth Religious Education (CYRE) Committee.
- **3.3 USNH-sponsored events**. Alcohol should not be served at any USNH-sponsored events if minors are expected to be present. If minors are in attendance *unexpectedly*, the sponsor is responsible for assuring that minors do not have access to alcoholic beverages.
- **3.4 Exception.** Alcohol *may* be permitted at events in which the consumption of same is part of religious ritual (e.g., a Passover Seder), with the permission of the Director of Lifespan Religious Education.
- **3.5 Types of Alcohol Permitted.** Only beer, non-fortified wine, or champagne may be served, and only in moderation.
- **3.6 Provision of non-alcoholic beverages.** If alcohol is provided at an event, non-alcoholic beverages **must** also be provided.
- **3.7 No Alcohol in the Sanctuary**. Alcohol may not be served in the Sanctuary.
- **3.8 Storage.** No alcohol may be stored overnight in the USNH buildings or on the USNH grounds.

- **3.9 Non-USNH Events.** Provision of alcohol during non-USNH rentals, even if minors are expected to be present, is permissible in accordance with all other Requirements in section 3.0.
- **3.10 USNH Personnel.** Staff members are additionally required to follow section IV.G of the USNH Employee Handbook (SOP 0016).

## **REVISION HISTORY**

Rev	Ву	Date	Changes Made
1	J. Hill	05/27/2019	Proposed initial draft
2	J. Hill	06/10/2019	Major changes after MT review on 5/29/19
Α	Mgmt Team	06/13/2019	Final review and approved initial release
В	Mgmt Team	08/23/2023	Clarify policy on minors, Seder, and rentals